# Procedure to Complete E-Nomination in EPFO Portal

A step-by-step guide for BSNL employees

#### Step 1: Prerequisites

- Ensure your UAN is activated and linked with your mobile number.
- Aadhaar must be seeded and verified with UAN.
- Keep nominee's Aadhaar and photo handy.

#### Step 2: Login to EPFO Portal

- Visit: https://unifiedportalmem.epfindia.gov.in/memberinterface/
- Enter UAN, password, and CAPTCHA to log in.

# Step 3: Navigate to E-Nomination Section

- After login, go to 'Manage' tab.
- Click on 'E-Nomination' from the dropdown menu.

### Step 4: Enter Nominee Details

- Click 'Yes' to having a family.
- Click 'Add Family Details' to input nominee's name, date of birth, relation, and Aadhaar.
- You can add multiple nominees and assign percentage share.

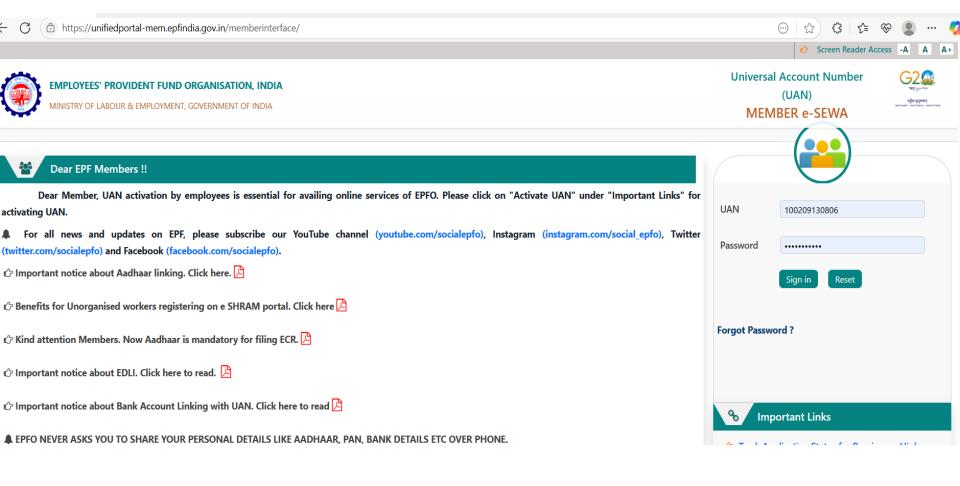
# Step 5: Save and Submit

- After entering all details, click on 'Save' button.
- Click 'E-sign' to generate OTP on Aadhaarlinked mobile.
- Enter OTP and complete the process.

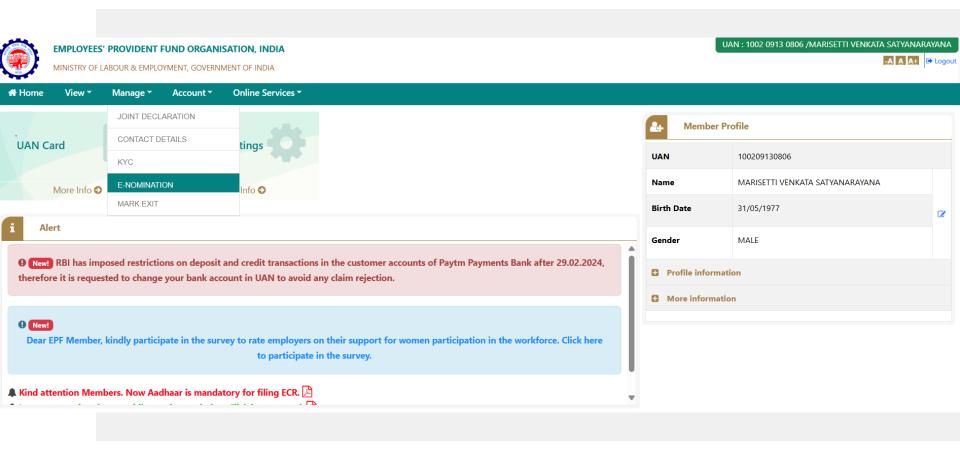
#### Step 6: Confirmation

- On successful submission, confirmation message will appear.
- You can download the acknowledgement for your records.

# **EPFO Member Login Page**



# **E-Nomination Form Page**



#### Nominee Details Submission

