Circle President

K.Uma Mahendra 9490244222 Circle Secretary

M.V.Satyanarayana 9490179300 Circle Finance Secretary

K.Ravi Kumar 9490177700

All Communication at E-mail - "aigetoacsap@gmail.com"

Lr.No. CS/AIGETOA/AP Circle/2023-25/31

Dated at VJW the 20.09.24

To, Chief General Manager, Vijayawada, AP Circle.

Sub: Request to Consider Special Leave for Flood-Affected Employees in Vijayawada – Reg.

Respected Sir,

As you are likely aware, Vijayawada has been severely impacted by floods from September 1, 2024, to September 6, 2024. The devastating effects of these floods have disrupted lives, property, and daily routines for many of our employees.

Given the scale of the disaster and the resulting hardships, I kindly request that the management consider granting special leave for employees of Vijayawada BA and Circle office who have been directly affected by the floods. This leave would provide them with the necessary time to recover, address urgent personal matters, and participate in the recovery and relief efforts.

I believe this consideration will not only support our colleagues during this challenging time but also reinforce our commitment to their well-being and resilience.

Thank you for your understanding and prompt attention to this matter.

With regards,

S/d-(M V SATYANARAYANA) Circle Secretary AIGETOA- AP Circle