

O/o PGM (ERP), ERP Development Centre  
ALTTC Campus, Ghaziabad  
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भारत संचार निगम लिमिटेड  
BHARAT SANCHAR NIGAM LIMITED  
(A Public Limited Company)

To,  
All Head of Circles / Telecom Districts / Regions / Projects / Telecom Stores / Telecom  
Factories & other Administrative Offices  
Bharat Sanchar Nigam Limited

No: PGM/ERP-GZB/ALTTC/Admin/Corr./108

Dated: 16<sup>th</sup> Dec-2017

Sub: Maintain Career history data in connection with 15-Point VC Performa / Longest stay /  
Career history report in ERP system – Reg.

With reference to above subject, it is intimated that previously legacy career history data (HRMS data) was available in ERP i.e. up to Go-Live period in IT9030. Now complete career history data has been made available in IT9030 (Legacy period and after Go-Live period). This modification has been made as many issues reported regarding wrong "Date of posting in Present Circle" (Column No. 7 in 15-Point VC Performa). This is due to non-execution of Joining action in ERP system on actual date (which usually happens because employee has not been relieved in actual date from ERP system).

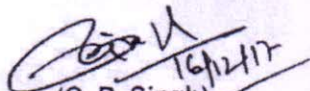
As correction of Action Dates (Relieving / Joining) is not possible in employee master data after generation of payroll processing for that month, thus it is required to provide the complete career history data in IT9030, so that date correction w.r.t. relieving / joining action can be made by HR Admin of Circle/SSA (L2/L1).

It is important to note that there should not be any gap period in career history data otherwise the same will impact in 15-Point VC Performa i.e. "Date of posting in Present Circle" will be blank.

In view of above, HR Admin of Circle/SSA are requested to maintain the career history data properly & in sequence for smooth generation of 15-Point VC Performa / Longest stay / career history report. Roles for maintaining data of career history has already been given to Circle/SSA HR Admin at L2 / L1 level users. However, if roles for maintaining data of career history have not been assigned then same may be requested through docket on ERP Help Desk Portal along with PERNR number duly approved by competent authority.

Further, maintenance of data in IT9030 is required only for correction of wrong entries / missing period.

It is therefore requested to instruct the Circle / SSA HR administrators to follow the above mentioned guidelines immediately.

  
(C. B. Singh)  
DGM (ERP)  
0120-2755033

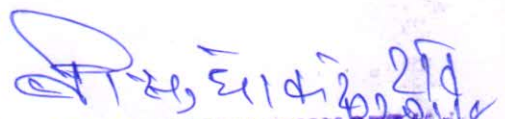
Copy to:

1. CVO, Eastern Court BSNL CO, New Delhi – for kind information.
2. CGM ITPC, Pune – for kind information.
3. PGM (Pers.) / GM (Estt.) BSNLCO, New Delhi – for kind information.
4. GM (CIT) / GM (FP) BSNL CO, New Delhi – for kind information.
5. Intranet Portal

Encl NO. TA/CO-VJ/Admn/ERP MODIFICATIONS/2016-17/92 Dtd. 09.01.2018

TO

All SSA Heads of AP telecom circle  
with request to follow the above instructions  
for updating Career history.

  
ASST. GENERAL MANAGER  
CGM, AP Telecom Circle  
BSNL, VIJAYAWADA-520 004